

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.



Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, (MS 25)  
1001 I Street  
PO Box 4025  
Sacramento CA 95812-4025

### General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name South San Francisco		County San Mateo	
Authorized Signature 		Title City Projects Manager	
Type/Print Name of Person Signing Bijan Beigi	Date 	Phone (650) 245-0148	
Person Completing This Form (please print or type) Sasha Evans Pacinc Waste Consulting Group		Title Project Manager	
Phone (916)387-9777	E-mail Address sasha@pwcg.net		Fax (916)387-9802
Mailing Address 8801 Folcom Blvd Ste 105	City Sacramento	State CA	ZIP Code 95826

## Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

### 1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

### 2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested \_2005\_\_\_\_\_

Is this a second request? ☐ No ☒ Yes Specific years requested. \_2005\_\_\_\_\_  
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested \_ \_\_\_\_\_%, for the years \_ \_\_\_\_\_.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested \_ \_\_\_\_\_%, for the years \_ \_\_\_\_\_.

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

### **Section IIIA—TIME EXTENSION**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

In 2003, South San Francisco's diversion rate was 48 percent. The City planned to meet the 50 percent diversion goal in December 2004, at the end of the first request for time extension. However, the City ran across two barriers that prevented meeting the goal.

The City's first request for a time extension included the evaluation of potential diversion from a C&D Ordinance. The evaluation process was completed in September 2004 after consideration of the expanded diversion from the Blue Line Transfer Station C&D processing line. It was important to know the processing capabilities of the nearest C&D facility to help determine the potential diversion from the Ordinance. If the facility was capturing and processing most of the C&D occurring in the City, the Ordinance may not have been required. However, it was determined toward the end of the first extension that there was a need for the additional diversion from a C&D Ordinance. A draft ordinance began in late 2004 and will be submitted to City staff February 2005. The implementation of the C&D Ordinance is expected to increase SSF's diversion rate by 2 percentage points.

The current base year, 2000, has high taxable sales. This is causing the following years with decreased taxable sales to have lower diversion rates. The City's franchised hauler, South San Francisco Scavenger Company (SSFSCo) shows a significant increase in diversion through its facilities and programs following the 2000 base year and the disposal has decreased in 2003, so we believe the current base year taxable sales may not be a representative year. The effect of the current base year compared to a new base year in 2004 with current taxable sales will be evaluated. If needed, a New Base Year Request will be submitted.

- 2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The primary factors contributing to the need for additional time is the inherent timeline for municipalities to approve support for a new ordinance and the time needed for the extensive surveying to determine if a new base year is needed. A draft C&D ordinance is complete and will be submitted to City staff shortly. Time is needed for the City Council to consider the ordinance, so maximum allowable time extension is requested. The City's franchised hauler already has the facility with capacity to handle an increased volume of C&D material when the ordinance goes into effect.

If a new base year needs to be established, preparation of the documentation and review of the request by the CIWMB can take six to 12 months. Work began in January 2005 to research the possibility of a new base year. If needed, the request for a new base year is expected to be submitted by July 1, 2005.

- 3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

The PARIS forms that are attached summarize the City's efforts to implement programs for the last five years. All of the substantive programs listed in the SRRE have been implemented. In addition to those efforts, the City has completed the following things since the last time extension to strengthen the programs identified in the SRRE.

1. The City has expanded their curbside program service to an automated, dual stream system that provides 64-gallon carts for residential customers (more than doubling the recycling capacity.) For both residential and commercial customers, the City has expanded plastics collection (numbers 1 through 7).
2. The City has diverted 100 percent of their biosolids since 2002.
3. The City provided single family residents with 96 gallon greenwaste carts in 2003.
4. The new MRF is operating well and has received positive reviews from the community. It is a state-of-the-art facility that has the capacity to handle and process materials from the City and other communities in the area for the next 30 years.
5. Public education and outreach is ongoing and is continually enhanced with the implementation and expansion of new programs. SSFSCo provides quarterly newsletters and announcements with detailed information about upcoming recycling events and workshops.
6. The City's franchised hauler began a food waste composting pilot study with select commercial customers in 2004.

**4. Provide any additional relevant information that supports the request.**

The City and SSFSCo have been diligent in their efforts to increase the diversion rate through implementing needed programs and improving upon those previously established. We will continue to strive for the mandated 50 percent with the programs stated herein and with new opportunities for the future.

### **Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).*

**1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

**2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?**

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

**4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.**

## Section IV A—PLAN OF CORRECTION

**A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.**

*Attach additional sheets if necessary.*

Residential %		15	Non-residential %		85
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at:  <a href="http://www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a>					
Ordinances	New	C&D Ordinance- Implement ordinance. Educational materials will be provided to contractors prior to and at the start of the C&D ordinance.	Rates	12/05	2
Food Waste Composting	Expand	Food Waste Composting Pilot- Refine and expand existing pilot from 1 <sup>st</sup> TE with select commercial customers.	Rates	12/05	.5
Total Estimated Diversion Percent From New and/or Expanded Programs					2.5
Current Diversion Rate Percent From Latest Annual Report					48.1
Total Planned Diversion Percent Estimated					50.6

## PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
Generation Study	New	Evaluate the effectiveness of the old base year and determine if a new base year is needed. If needed, submit a request for a new base year.	12/05
Outreach	Expanded	Provide outreach and educational materials to Contractors and City staff about the C&D Ordinance prior to and following implementation. Provide outreach and support for food composting pilot program participants.	Ongoing

## Section IV B—GOAL ACHIEVEMENT

**Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.**  
*Attach additional sheets if necessary..*

Residential %			Non-residential %		
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm</a>					
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

## PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

**Section V – PARIS**

**Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.**

*Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at [www.ciwmb.ca.gov/LGCentral/PARIS/](http://www.ciwmb.ca.gov/LGCentral/PARIS/).*